

THE LIMESTONE DISTRICT SCHOOL BOARD
LIMESTONE STUDENT ACHIEVERS AWARD

Terms of Reference

1.0.0 AWARDS

- 1.0.1 The Limestone Student Achievers Award will recognize outstanding achievements of secondary students whose exceptional accomplishments merit recognition beyond the separate categories of awards at the school level.
- 1.2.0 Presentation of these awards shall be considered for May of each school year at the regularly scheduled Board Meeting.
- 1.2.1. The awards shall be presented at a public meeting of the Board, to be held at the Education Centre.

2.0.0 NOMINATIONS

- 2.1.0 The Board shall send requests for nominations to Principals and Heads of Student Services in February of each school year.
- 2.2.0 Nominations shall be sent to the Executive Assistant to the Director by email in April.
- 2.2.1 Schools shall submit at least one nomination, and a maximum of two nominations, in response to the request for nominations.
- 2.3.0 Nominees shall be students in the current academic year who are graduating in June.
- 2.3.1 Previous recipients may not be nominated again.
- 2.4.0 Each nomination shall include:
 - 2.4.1 A brief description of the nominee's accomplishments;
 - 2.4.2 A citation to be read at the presentation. The citation should be suitable for use by Staff & Trustees at the presentation ceremonies. The citation shall be edited by staff at the nominating school and submitted on one 8.5" x 11" page, in Times New Roman 12-point font with standard margins and will NOT exceed 400 words.

Format for citation is:

Introduction: student name, school, and grade

Paragraph 2 – Academic achievements (2-3 sentences)

Paragraph 3 – Exemplary achievements in at least one of the following areas: the arts, athletics, other extracurricular activities tied to school, or community-based activities. (2-3 sentences)

Paragraph 4 – Leadership achievements tied to supporting others and building school community (2-3 sentences)

[Comment on two or three (Paragraph 2, 3, 4)]

3.0.0 CRITERIA FOR DECISIONS

- 3.1.0 The Selection Committee shall consist of three Trustees appointed by the Chair of the Board.
 - 3.1.1 The decision of the Selection Committee shall be final.
- 3.2.0 Awards shall be made to individual students only.
- 3.3.0 Recipients should have demonstrated exemplary achievement in all three categories: leadership; exemplary achievements in at least one of the following areas: the arts, athletics, other extracurricular activities tied to school, or community-based activities; and academic standing.
 - 3.3.1 Achievement that receives academic credit is not by itself sufficient qualification for this award.
- 3.4.0 No more than 12 of these awards (one from each LDSB secondary, plus one) shall be presented at the May Board Meeting.

4.0.0 CITATIONS

- 4.1.0 Edited citations will be sent to the staff member presenting the award at the meeting.